

COVINGTON CITY SCHOOL BOARD

Minutes

June 13, 2016

The Covington City School Board held its regular meeting at Covington High School on Monday, June 13, 2016, at 6:30 p.m. with the following members in attendance:

Tammy Scruggs-Duncan, Chair
Cynthia Bennett, Vice-Chair
Eddy Clemons
Dizzy Garten
Nicole Rickett

Melinda Snead-Johnson, Director of Elementary & Middle Education and Student Services was present, and Rebecca Irvine, Clerk.

Mrs. Scruggs-Duncan called the meeting to order, and those in attendance recited the Pledge of Allegiance.

RECOGNITION/DELEGATION

Rosina Headley, gave an update on the division's gifted and talented program. At the beginning of the 2015 – 2016 school year, 18 high school and 12 elementary students were identified as gifted and talented. At the end of the school year 22 high school and 13 elementary students were identified. Mrs. Headley presented examples of the various curriculums she used, and some discussion ensued regarding how students were identified.

Ray Sullins a teacher and coach at CHS addressed the Board regarding coaching supplements. He understood that these supplements were to be considered at this Board meeting, but this item was removed from the agenda. Mr. Sullins has been a coach for eleven years and noted that increased supplement amounts may be an incentive for teachers and members of the community to serve as coaches. He also noted that he has a large number of cross country runners this year and needs a assistant with this increase in participation.

Mary Tyree, teacher and coach at CHS also addressed the Board regarding coaching supplements. Mrs. Tyree serves as the volleyball coach and noted that activities occur throughout the year, as the Virginia High School League (VHSL) allows. She does not ever remember receiving an increase in her coaching supplement and feels she deserves a raise and an assistant based on the number of students participating.

The Board thanked both coaches for their input, and some discussion ensued. A coaching supplement proposal was submitted for Board consideration, but this proposal is under further review.

MINUTES

Upon a motion by Mr. Clemons, seconded by Mrs. Rickett, the Board unanimously approved the minutes of May 5th, May 9th, and May 26th, 2016 with one correction to the minutes of May 5th. The minutes of May 5th were corrected to show that Mrs. Rickett seconded the executive session certification.

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FINANCE

Upon a motion by Mrs. Bennett, seconded by Mrs. Clemons, the Board unanimously approved payments of May and June warrants and invoices totaling \$1,046,450.17.

The Board reviewed May financial reports. Ms. Irvine explained that all 10-month contracts are paid over 12 months. Thus, June expenditures will include final contract payments for July and August.

EXECUTIVE SESSION

Upon a motion by Mrs. Rickett, seconded by Mr. Garten, the Board unanimously approved an executive session to discuss matters in relation to the Code of Virginia, Section 2.2-3711 (1) Personnel.

Upon a motion by Mr. Garten, seconded by Mrs. Rickett, the Board came out of executive session at 9:20 p.m.

Upon a return to open session, the Board agreed to certify the closed session under the Code of Virginia, Section 2.1-3711 (1) Personnel with a roll call vote.

PERSONNEL

Upon a motion by Mrs. Bennett seconded by Mr. Clemons, the Board unanimously approved the following personnel actions recommended by Mrs. Snead-Johnson:

Resignation:

Fridley, Heather Teacher/JWIS

New Employees(s):

Barber, Barbara	Librarian EPS & JWIS
Broughman, Kara	Athletic Trainer/CHS (effective July 1, 2016)
Carper, Susan	CHS/Teacher-Special Education

Coaching Assignments:

Baker, Heather	Head Soccer Coach
Bennett, Robert (II)	Golf Coach
Gibson, M. Vance	Assistant Football Coach
Hall, Kevin	Assistant Football Coach
Jefferson, Kim	Varsity & Junior Varsity Cheerleading Squads (Fall & Winter)
Murphy, Anthony	Football – Volunteer Coach
Pangle, Matthew	Assistant Soccer Coach
Stapleton, Kathleen	8 th Grade Volleyball Coach
Stewart, William	Assistant Football Coach
Sullins, K. Ray	Cross Country Coach

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Taylor, Tony
Tyree, Mary
Venable, Darren
Weiss, Mark
Weiss, Mark
Woodward, Leigh Ann

Football – Volunteer Coach
Varsity Volleyball Head Coach
Assistant Football Coach
Football – Volunteer Coach
Golf – Volunteer Coach
JV Volleyball Coach

Supplemental Assignments:

Jefferson, Garland
Pangle, Matthew
Pangle, Matthew
Pitard, Peter
Tyree, Mary
Wood, Robert
Woodward, Leigh Ann
Zeek, Sara

Student Council Sponsor
Band Director Extra Days
Curfman Hall Assistance
Academic Team Co-Sponsor
Senior Class Co-Sponsor
Academic Team Co-Sponsor
Senior Class-Sponsor
Junior Class Sponsor

Department Heads:

Cook, Kellyson
Dooley, Vicki
Dressler, Steve
Hanna, Kevin
Lewis, Linda
O'Farrell, Carolina
Pitard, Peter
Powell, Linda
Woodward, Leigh Ann

Mathematics
Guidance
Health & Physical Education
Science
Career & Technical Education
Fine Arts/Language Arts
Social Studies
Special Education
English

Extended Services: (As Needed)

Kincaid, Susan
Powell, Linda
Hale, Charity

Special Education
Special Education
Mentor

Reassignments:

Smith, Tracie

From Paraprofessional to Division Technology Assistant/
Computer Lab Paraprofessional (EPS/JWIS)

Whitehead, R. Lynn

From Administrative Assistant to Division Data
Steward/Administrative Assistant

Mrs. Bennett voted yes with the abstention of Robert Bennett, Golf Coach.

The extended services for literacy coach were tabled pending further review.

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Upon a motion by Mrs. Rickett, seconded by Mr. Clemons, the Board unanimously approved extending the approved policy, of granting one year of administrative experience (for salary purposes) for every two years of teaching experience for a maximum of ten years, to all administrative hires. The previous policy was applicable only to internal hirings.

Upon a motion by Mr. Clemons, seconded by Mrs. Bennett, the Board unanimously approved a review of administrative salary scales as soon as feasible.

2016 – 2017 BUDGET

Some discussion ensued regarding the impact of new hires as compared to the approved budget. Ms. Irvine noted that total salary and fringe costs for new hires were well below budgeted amounts.

The Board scheduled a called meeting/work session for the Monday, June 20th, 2016 at 7:00 p.m. to discuss final revenues and expenditures for the FY 2015 – 2016 budget year.

APPROVAL: SIGNATURE IN ABSENCE OF SUPERINTENDENT

Upon a motion by Mr. Clemons, seconded by Mrs. Bennett, the Board unanimously approved and authorized Shannon Fuhrman and Rebecca Irvine to sign all Virginia Department of Education reports, documents, requisitions, and other official correspondence in the absence of the Division Superintendent.

CHS FIELD TRIP/GEAR UP LEADERSHIP ACADEMY 2016 JUNE 25 – 28, 2016 UVA/CHARLOTTESVILLE, VA

Upon a motion by Mrs. Bennett, seconded by Mr. Clemons, the Board unanimously approved a field trip request for eleven GEAR UP students to attend the Leadership Academy in Charlottesville, Va, June 25 – 28, 2016.

CHS FIELD TRIP/VARSITY CHEERLEADING SQUAD JULY 27 - 29, 2016 HOLIDAY INN VALLEY VIEW/ROANOKE, VA

Upon a motion by Mr. Clemons, seconded by Mr. Garten, the Board unanimously approved a field trip request for the Varsity Cheerleaders to attend Cheer Camp in Roanoke, Va, July 27 -29, 2016.

2016 – 2017 TITLE I, PART A, IMPROVING BASIC PROGRAMS

Upon a motion by Mr. Clemons, seconded by Mrs. Rickett, the Board unanimously approved the 2016 – 2017 Title I Part A, Improving Basic Programs application for a total of \$215,911.97.

2016 – 2017 TITLE II, PART A, TEACHER QUALITY

Upon a motion by Mr. Garten, seconded by Mr. Clemons, the Board unanimously approved the 2016 – 2017 Title II, Part A, Teacher Quality application for a total of \$50,195.93. This grant will provide partial funding for the new science position at CHS.

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2016 – 2017 TITLE VI, PART B, SUBPART – 2 RURAL & LOW INCOME

Upon a motion by Mr. Clemons, seconded by Mrs. Rickett, the Board unanimously approved the 2016 – 2017 Title VI, Part B, Subpart – 2 Rural and Low Income application for a total of \$17,760.11.

ADJOURNMENT

The Board adjourned at 9:48 p.m.

Tammy Scruggs-Duncan, Chair

Rebecca Irvine, Clerk

